



MEMO

TO Tenant Contacts
DATE April 30, 2009
FROM Ryan Companies Real Estate Management
SUBJECT Swine Flu (H1N1) Response Plan
CC

As you are likely aware, human cases of Swine Flu (now being called H1N1 Novel Influenza) that began in Mexico are now spreading world wide including the United States. Each day brings new information about the virus.

Ryan Companies is monitoring the recent events and the health of our employees, our tenants and our buildings. We also are monitoring CDC and WHO information and alerts and are implementing our plans and protocols accordingly. Most recently the World Health Organization has elevated the Swine Flu (H1N1) to Pandemic Alert Phase Five. This is characterized by human-to-human spread of the virus and indicates that a pandemic is imminent and the time to finalize the organization, communication, and implementation of planned mitigation measures is short.

Ryan's Real Estate Management group has Pandemic Plans in place for all of our office buildings. We have activated our response plan and are focused on keeping our buildings open and operational. Some of our immediate actions are:

- Increased communication with our key tenant contacts to discuss joint response efforts and make information available;
- Evaluating our staff structure to ensure cross training and coverage to provide ongoing support and communication. We are also contacting our key subcontractors to ensure they have a plan in place to continue services to the building;
- Confirming that building cleaning contractors are properly disinfecting public spaces and are equipped to enhance cleaning procedures as necessary.

We encourage tenants to take necessary precautions as recommended by the WHO and the CDC. Provided below is a list of resources for the most up-to-date information on the Swine Flu (H1N1). Communication is essential! If there is a confirmed case of Swine Flu (H1N1) in your office please notify real estate management immediately.

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Background Resources for information on pandemic or Swine Flu (H1N1):

Center for Disease Control <http://www.cdc.gov/swineflu>

World Health Organization http://www.who.int/csr/swine_flu/swine_flu_faq.pdf

Department of Homeland Security <http://pandemicflu.gov>

The symptoms of Swine Flu (H1N1) are similar to seasonal influenza and include fever, lethargy, lack of appetite and coughing. Some people with Swine Flu also have reported runny nose, sore throat, nausea, vomiting and diarrhea. The virus is transmitted through direct contact and via breathing water droplets formed when an infected person coughs or sneezes. Those infected can transmit the virus a day before the appearance of symptoms and up to 7 days after symptoms appear. There is currently no vaccine available.

We will continue to communicate with you on a regular basis.

If you have further questions regarding this information, please contact your Property Manager.